



School Emergency Drill Form
Oakland Elementary

(Name of School)

EVACUATION/FIRE DRILLS

Evacuation of all staff, students, and visitors from the building

Required Emergency Drill Type	Date	Time	Administrator's Signature
Fire Drill # 1	9/21/23	10:10 am	
Fire Drill # 2	9/29/23	9:20 am	
Fire Drill # 3	10/3/23	10:10 am	
Fire Drill # 4	4/09/24	2:15 pm	
Fire Drill # 5	4/11/24	1:45 pm	

EMERGENCY DRILLS

Lockdown—Internal safety procedures for all staff, students and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Lockdown Drill # 1	10/02/23	9:40 am	
Lockdown Drill # 2	10/19/23	1:45 pm	
Lockdown Drill # 3	2/13/24	2:10 pm	

TORNADO DRILLS

Internal take-cover safety procedures for all staff, students, and visitors

Required Emergency Drill Type	Date	Time	Administrator's Signature
Tornado Drill # 1	3/07/24	2:50 pm	
Tornado Drill #2	3/19/24	11:10 am	